

1903/101
WAREHOUSING OPERATIONS
AND STOCK CONTROL
November 2022
Time: 3 hours



THE KENYA NATIONAL EXAMINATIONS COUNCIL
CRAFT CERTIFICATE IN SUPPLY CHAIN MANAGEMENT
MODULE I

WAREHOUSING OPERATIONS AND STOCK CONTROL

3 hours

INSTRUCTIONS TO CANDIDATES

This paper consists of TWO sections; A and B.

Answer ALL questions in Section A and any other FOUR questions from Section B in the answer booklet provided.

Candidates should answer the questions in English.

This paper consists of 3 printed pages.

Candidates should check the question paper to ascertain that all the pages are printed as indicated and that no questions are missing.

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SECTION A (32 marks)

Answer ALL the questions in this section.

1. State **four** types of costs that constitute the materials handling cost. (4)
2. List **three** methods that a user department may use to follow up materials requisitions sent to the warehouse. (3)
3. State **four** categories under which materials may be classified. (4)
4. State **two** circumstances under which the fixed location method may be used in a warehouse. (2)
5. List **three** factors that may be considered when devising a stores layout in a warehouse. (3)
6. List **three** types of goods that an organization may package using a crate. (3)
7. State **three** characteristics of goods that may fall under category B of ABC analysis. (3)
8. State **three** reasons why an organization may computerize its stock recording system. (3)
9. State **four** details contained in a stock taking sheet. (4)
10. State **three** reasons why an organization may use painting as a preservation method. (3)

SECTION B (68 marks)

Answer any FOUR questions from this section.

11. (a) Highlight **four** ways in which the store-keeping function may contribute to the attainment of an organization's objectives. (8 marks)
- (b) Outline **six** details that are contained in a Goods Inwards Register. (9 marks)
12. (a) Outline **four** benefits that an organization may derive from using bar codes for stores identification. (8 marks)
- (b) Ms. Nze is in the process of devising a storehouse materials location system. Describe **six** steps he should follow in order to come up with an efficient system. (9 marks)
13. (a) Outline **six** objectives of an ideal stores layout. (9 marks)
- (b) Highlight **four** factors that a company may consider when choosing a suitable preservation method for its goods. (8 marks)
14. (a) Explain **six** circumstances under which an organization may opt to use human labour in handling its goods. (9 marks)
- (b) Explain **four** consequences of maintaining inaccurate stock records in an organization. (8 marks)
15. (a) Ms. Maria has been requested by a warehouse officer to prepare a discrepancy report after a stock taking exercise. Highlight **six** details that should be included in the report. (9 marks)
- (b) Outline **four** measures that an organization may put in place to reduce cases of pilferage in a storehouse. (8 marks)

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