

3309

2903/202

PUBLIC PROCUREMENT

AND FINANCE

July 2019

Time: 3 hours



THE KENYA NATIONAL EXAMINATIONS COUNCIL

**BUSINESS EDUCATION SINGLE AND GROUP CERTIFICATE
EXAMINATION**

STAGE III

**DIPLOMA IN SUPPLY CHAIN MANAGEMENT
MODULE II**

PUBLIC PROCUREMENT AND FINANCE

3 hours

INSTRUCTIONS TO CANDIDATES

This paper consists of SEVEN questions.

Answer any FIVE questions in the answer booklet provided.

All questions carry equal marks.

Candidates should answer the questions in English.

This paper consists of 2 printed pages.

Candidates should check the question paper to ascertain that both pages are printed as indicated and that no questions are missing.

1. (a) Explain the ways in which the finance department can facilitate procurement operations in a public entity. (10 marks)
- (b) Outline the role of the Auditor General in public procurement in Kenya. (10 marks)
2. (a) Many contested tender awards in Kenya are referred to the Public Procurement Administration Review Board (PPARB). Outline the reasons that may necessitate the bidders to refer such tender awards to the Board. (10 marks)
- (b) The Efficiency Monitoring Unit (EMU) has been called to investigate the activities of a certain state corporation with regard to alleged misuse of funds allocated to it for procurement function. As the head of the investigating team, explain the aspects that the unit will consider in the investigation. (10 marks)
3. (a) Explain the role of user departments in the procurement process in a public entity. (10 marks)
- (b) As a procurement officer in a public entity in Kenya, you have received quotations from prospective suppliers. Explain the factors that you should consider when evaluating the quotations. (10 marks)
4. (a) Outline the measures that an officer should take to ensure that procurement records are properly maintained in a public entity. (10 marks)
- (b) Explain the factors that may influence a county government in Kenya to adopt the e-procurement system in its operations. (10 marks)
5. (a) Outline the conditions that a supplier should fulfil in order to participate in public procurement process. (10 marks)
- (b) Explain the factors that an accounting officer should consider when appointing members to the tender evaluation committee in a public entity. (10 marks)
6. (a) Explain the disadvantages to a public health institution of using the internet when sourcing for its medical supplies. (10 marks)
- (b) ABZ County is concerned about increased incidents of unethical behaviour by its procurement staff. Explain the ways in which the county may minimise such incidents. (10 marks)
7. (a) The Kenya Revenue Authority (KRA) has failed to meet its tax collection targets in the past few years. Explain the measures that the Authority should take to improve efficiency in tax collection. (10 marks)
- (b) The Public Procurement Regulatory Authority (PPRA) prepares general procurement manuals for use by public entities in Kenya. Explain five ways in which the entities can utilise such manuals. (10 marks)

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